

North Dalton Parish Council

Minutes to the meeting of North Dalton Parish Council held on Thursday 12th September 2024 at 7.00pm at North Dalton Village Hall.

Present: Cllr R Harrison (Chairman); Cllrs P Robinson; A M McGloughlin; R Cowham; R Horspool and Sandra Morrison (Parish Clerk)
Guests: Ward Cllr Leo Hammond; 3 members of the public

600. Apologies were received from Cllrs Wade, Williams; Glassby and Byass

601. To Receive Declaration of Interest

- a. Pecuniary and Non-Pecuniary Interests - none
- b. Dispensations issued - none

602. To confirm as a true record Minutes of the Parish Council Meeting held on 11th July 2024, proposed Cllr Horspool, seconded Cllr Cowham. Resolved

603. To confirm as a true record Minutes of the extra ordinary meeting held on 25th July 2024; proposed Cllr Robinson, seconded Cllr Horspool. Resolved

604. To confirm as a true record Minutes of the extra ordinary meeting held on 15th August 2024. Proposed Cllr Harrison, seconded Cllr Horspool. Resolved.

605. To open meeting to the floor to allow for public participation 7.04pm. A member of the public raised issues regarding the lack of grass cutting on the triangular piece of land lying south of the pond. This land is owned by the Parish Council and as such should have been cut under our own grass cutting contract. The PC apologised to the resident and advised that they will arrange for the area to be cut going forward.

606. To consider co-option application for councillor vacancy, after first hearing a few words from the prospective candidate this agenda item was deferred until the end of the meeting. All agreed

607. Ward Councillors report and outstanding issues for consideration. Cllr Hammond advised that he would chase up the outstanding installation of the advisory 20mph signs; that he will be attending the Road Safety Event on the 21st and bring a dash cam, as a further 400 cameras are ready for release through the PCC office under operation SNAP. Under his new role as deputy Police & Crime Commissioner Leo has been given the remit of highways, road, and traffic safety. A Ward Boundary review is taking place. Speedwatch teams are still waiting for a replacement co-ordinator to be appointed.

608. Village Gateway Project

- a. Update on Do It for East Yorkshire funding application - Cllr Hammond to pursue on behalf of the council.

- b. To discuss and agree suite of documents presented by ERYC Highways – members to feed back to the clerk.
- c. To agree terms of the service level agreement – to be agreed once documents have been reviewed
- d. To agree maintenance plan going forward – clerk to draft for next meeting – 6 monthly cleaning and inspection – repainting every 2-3 years

609. Matters arising from previous meetings:

- a) Update on draft Heads and Terms for the letting of North Dalton Playing Fields as per Warter Estate. The clerk has been advised that the lease is now to be offered to East Riding Council on a 5-year term. Cllr Hammond to arrange a meeting with ER Estate and Valuation team to discuss further.
- b) Update on drainage issues and additional silt trap at the pond for Huggate Road water runoff. -deferred although the ditch needs digging out again. Cllr Hammond to pursue.

610. Correspondence to review and agree on any further actions

- a) Invitation to Parish Open Door Event- circulated
- b) Invitation to ERY Enhanced Bus Partnership meeting Goole 18th Oct at 10.00am - circulated
- c) ERYC Council Tax Support review – circulated members asked to respond as individuals
- d) ERNLLCA August Newsletter – circulated various articles discussed
- e) ERYC Parish Open Door Invitation to on line event/training on casual vacancies and election procedures on Thursday 26th September from 6:30-7:30PM or Thursday 17th October from 6:30-7:30PM
- f) ERNLLCA Membership Perks- Opportunity for free Health & Safety Advise - circulated
- g) ERNLLCA training event on HR – Appraisal Skills 30th Oct 2024 10.00am - circulated
- h) Invitation to Joint Local Access Forum 2.00pm 18.09.2024 The Guildhall, Alfred Gelder Street, Hull - circulated
- i) ERNLLCA Finance training dates for both clerk and councillors - circulated
- j) Community Energy Fund now open for applications – information circulated
- k) ERNLLCA H & S and Risk Assessment training - circulated
- l) ERYC confirmed case of Bluetongue virus – information circulated

611. The clerk has received additional emails

1. **regarding flooding** at Mill Lane/ Main Street – this has been responded to and reported to ERYC
2. **regarding uncut verges along the path south of the pond**, causing obstruction especially for children.
3. **the ER grass cutting team being hassled by residents.**

A policy on the grass cutting in the village was agreed in May 2024. All correspondence is to go through the clerk. The policy is to be written up and posted on the web site and notice boards. Many residents have complained about “no cut May” as the grass verges look untidy. It has been agreed with ERYC that daffodils on verges will be left until they have died off except where there is an issue with line of sight. There will be no “no mow May”. The abundance of verges outside the village should be the site for wildflowers.

2 guests left the meeting 7.50pm

612. Finance

- I. To approve accounts and bank reconciliation to date- propose Cllr Cowham seconded Cllr Harrison. Resolved
- II. To receive external auditors report and conclusion of review – no comments
- III. To approve payments as per schedule 1. Proposed Cllr Cowham seconded Cllr Horspool. Resolved
- IV. To approve payments as per schedule 2. Proposed Cllr Harrison seconded Cllr Cowham. Resolved
- V. To adopt edited new Finance Regulations and risk assessment. Resolved
- VI. To receive street light SLA 1 schedule for 2024. Acknowledged. Reduction from last year's charge from £1159.40 to £1053.62 due to improved deal with energy providers
- VII. To review budget for financial year 2024 -25- reviewed no comments
- VIII. To discuss and formulate draft budget for the financial year 2025-2026 and 2026-2027 – to consider that the notice board needs new locks and glass, add an amount for a Christmas Tree, increase pond maintenance to £750 and add Chairman's Allowance
- IX. To consider drafting a formal letter of engagement for our internal auditor. Clerk to draft for next meeting.

613. To discuss and agree draft environmental and green credential/biodiversity policy for the Parish. Adopted

614. To approve North Dalton Council risk assessment – adopted to be reviewed at least annually

615. To approve North Dalton Health & Safety Policy. Adopted

616. to consider change of parish council web address from

<http://northdaltonparishcouncil.org.uk/> to <http://northdaltonparishcouncil.eastriding.gov.uk>

Clerk to find details and costs and bring back to next meeting

617. To agree back up policy for clerk's files - to consider Back Blaze as free up to 10 gig

618. To receive budget consideration for next meeting – notice boards and pest control

619. To consider tree planting scheme along the highways into the village -to discuss further

620. Village Pond

- I. To receive update on village pond planting scheme and agree further planting /maintenance – deferred until the next meeting
- II. To discuss and agree on placement of lifebuoys – deferred until the next meeting
- III. To discuss and agree on measures for vermin control – to ask Buckton Pest Management for a quote. Resolved 3 votes in favour 2 against

621. To agree arrangements for road safety event on 21.09.2024. Cllr McGloughlin advised that everything is on track. Leaflets have been printed and distributed. The Humber PCC, ERYC Highways, Ashcourts, school children, Safer Roads Humber are to attend. Refreshments are to be provided and cost met by PC, thanks go to Cllr McGloughlin for organising the event.

622. To confirm next meeting and any agenda items 14th November 2024

623. To formally receive clerk's resignation and agree actions for her replacement. Potential new clerk being interviewed next week. Current clerk to stay in situ until November meeting,

624. To consider co-option of new councillor. Approved

Signed as a true record

Chairman

Date