

North Dalton Parish Council

Minutes to the extra ordinary meeting of North Dalton Parish Council held on Thursday 10th October 2024 at 7.00pm at North Dalton Village Hall.

Present: Cllr R Harrison (Chairman); Cllr R Williams (Vice Chair); Cllrs T Byass; A M McGloughlin; C Wade; R Cowham and Sandra Morrison (Parish Clerk)

Guest: S Rounding

1. **Apologies** were received from Cllr Robinson; Cllr Horspool; Cllr Glassby

2. **To Receive Declaration of Interest**

- a. Pecuniary and Non-Pecuniary Interests - none
- b. Dispensations issued – Cllr Horspool on 6 month sabbatical

3. **To discuss and agree on comments to Planning Application**

24/02683/PLF

Proposal: Erection of a single storey extension to side, construction of 3 dormers to front and 3 dormers to rear and construction of a new vehicular access and driveway following demolition of existing side extension and existing stable block.

Location: Eastfield Mill Lane North Dalton YO25 9BF

Applicant: Mr & Mrs B Jordan

Application Type: Full Planning Application

Proposed Cllr Cowham seconded Cllr Williams no objections. Resolved

24/02681/TCA

Proposal: Crown reduce 1 no Holly tree (1) by 2.4-3 metres in height and 1 no Holly Tree (2) by 3.6 metres in height to bring both trees down to a height of 3.6 metres respectively due to work being done to the driveway which will include a small degree of excavation of the land close to the trees and concerns that the work may weaken the trees.

Location: Low Kneeling East End Main Street North Dalton YO25 9XA

Applicant: Mr Richard Heatley

Application Type: Tree Works in a Conservation Area

Proposed Cllr Wade seconded Cllr Harrison no objections. Resolved

4. **To receive correspondence, and confirm understanding and acceptance, of Employment Law Update September 2024 – Employers' new duty to prevent sexual harassment.** All members have read the new legislation, and accept their duties.

5. **To review and approve North Dalton Parish Councils' Bullying and anti-harassment policy and sexual and general harassment policy and procedure.** Proposed by Cllr Cowham and seconded by Cllr Byass to adopt the policy. Resolved

6. **To review and approve North Dalton Parish Council's Working from Home Policy and Sickness Policy.** Resolved that policies be adopted and that a simple document be drawn up in agreement with the clerk that the requirements of the homeworking policy have been met.

7. **7.13 pm The meeting was closed to the public and press due to the confidential nature of agenda item 8.** Ms S Rounding left the room.
8. **To formally approve, offer of employment; contract of employment and pay scales for the new clerk.** Proposed Cllr Harrison and seconded Cllr Wade. Resolved.
9. S Rounding re-entered the meeting and was welcomed as the new clerk.
10. All members thanked Sandra for her help and support over the last 5 years and wished her the very best for the future.

Signed as a true record

**R Harrison
Chairman**

Date