NORTH DALTON PARISH COUNCIL

Terms of Reference – Green Group Working Group

1. Purpose

The Green Group Working Group is established by North Dalton Parish Council to support and promote environmental improvement, biodiversity, sustainability, and the enhancement of green spaces within the parish.

The group will identify opportunities to improve the local environment, encourage community involvement in environmental projects, and make recommendations to the Parish Council on matters relating to conservation, sustainability and village appearance.

2. Objectives

The Working Group shall:

- Promote biodiversity and environmental sustainability within the parish.
- Identify opportunities for tree planting, habitat creation and enhancement of green spaces.
- Support projects that improve the appearance and environmental quality of the village.
- Encourage community participation in environmental initiatives and volunteering activities.
- Work with residents, local organisations.
- Consider opportunities for external funding and grants relating to environmental projects.
- Promote awareness of environmental issues affecting the parish.
- Make recommendations to the Parish Council regarding environmental improvements and projects.

3. Membership

The Working Group shall consist of:

- Parish Councillors appointed by North Dalton Parish Council.
- Non-councillor volunteers, residents and representatives of local organisations may be invited to participate where their skills, knowledge or experience would benefit the group.

The Working Group Lead Members Councillors Chris Wade, Ray Williams, Lynn Garland-Collins

The Working Group remains accountable to North Dalton Parish Council at all times.

4. Authority

The Working Group is advisory only and has no delegated powers.

The group may:

- Research environmental issues and opportunities.
- Liaise with external organisations, landowners and community groups through the Parish Clerk.
- Develop proposals and recommendations for consideration by the Parish Council.
- Assist with community engagement and volunteer activities approved by the Parish Council.

The group may not:

- Commit the Parish Council to expenditure.
- Enter into contracts or agreements on behalf of the Parish Council.
- Make decisions on behalf of the Parish Council.
- Undertake works on land without the necessary permissions and Parish Council approval.
- Issue official statements in the name of the Parish Council without prior authorisation.

5. Areas of Activity

The Working Group may consider matters including, but not limited to:

- Tree planting and woodland initiatives.
- Wildflower planting and pollinator projects.
- Village planting schemes and floral displays.
- Conservation and biodiversity enhancement.
- Climate and sustainability initiatives.
- Litter reduction and environmental awareness campaigns.

- Improvements to public green spaces and community assets.
- Opportunities to work with local environmental organisations and volunteers.

6. Meetings

- Meetings shall be held as required.
- Working Group meetings are informal and are not meetings of the Parish Council.
- Notes of meetings and actions should be maintained where appropriate.
- The Lead Member shall provide updates to the Parish Council.

7. Reporting

The Working Group shall report regularly to North Dalton Parish Council, including:

- Activities undertaken.
- Progress on agreed projects.
- Funding opportunities identified.
- Recommendations requiring Council approval.
- Any proposed expenditure for consideration by the Council.

All recommendations involving expenditure, policy changes, land management decisions or formal commitments must be approved by the Parish Council before implementation.

8. Review

These Terms of Reference shall be reviewed annually by North Dalton Parish Council or sooner if required.

Adopted by North Dalton Parish Council: 9Th July 2026

Minute Reference: 741

Review Date: Annually at the May Meeting