

Minutes to the Annual meeting of North Dalton Parish Council held on Thursday 29th May 2025 at 7.30pm at North Dalton Village Hall.

Present: Cllr R Harrison (Chairman); Cllr R Williams (Vice Chair); Cllrs R Horspool; A M McGloughlin; C Wade; S Palmer; P Robinson, E Glassby and S Morrison (Acting Clerk)

Guests: Ward Cllrs L Hammond; P West; D Carey

645. Cllr Robinson nominated Cllr Harrison as chair for a further term. Seconded by Cllr Williams. Resolved.

646. Cllr Harrison accepted the nomination as chair and signed the declaration of acceptance of office form.

647. Cllr Harrison proposed Cllr Williams as vice chair, all agreed. Resolved.

648. Received Apologies: Cllr Byass, Cllr R Cowham **absent**

649. The chairman presented his annual report. Attached as appendix a

650. To confirm and agree minutes to last meeting – APCM 16th May 2024. Proposed Cllr Williams seconded Cllr Harrison. Resolved

651. Approval and review of delegation of committees and areas of councillor's representative

- a. **HR** – Cllr Harrison and Williams
- b. **Defibrillator caretaker** – Cllr Harrison
- c. **Village Hall Representatives** – Cllrs Robinson and McGloughlin

652. To elect 2 councillors to represent this council at ERNLLCA district committee meetings – Cllr Harrison

653. To review Council Policies and Documents

- a. **Standing Orders** – resolved
- b. **Finance Regulations (Updates to 5.4, 5.7 and 5.11)** – resolved
- c. **Financial Risk Assessment** – to update further to include Payroll and on line banking. To bring back to next meeting.

654. Review of Inventory of Land and Assets – a query was raised on the land assets – clerk to circulated land registry deeds and bring the item back to the next meeting

655. To agree date, time and place of the Council's ordinary meetings up to and including the next annual meeting.

Proposed dates 2025: - July 10th; September 11th; November 13th; 2026 January 8th; March 12th; May 14th – subject to availability of the village hall.

Cllr Horspool announced her resignation. This was received with much regret. Cllr Harrison thanked her for all her hard work and commitment, and wished her all the best for the future.

Meeting closed 7.50pm

Agreed as a true record

Signed

Chairman

Date