

**North Dalton Parish Council**  
**Small Grant Funding Application Form**

Please complete all section of this form

**1. YOUR DETAILS:**

**Name and address of Organisation**


**Project Name**

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**Contact Name (person responsible for the application)**

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**Position in Organisation**

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**Postal Address**


**Contact Details: Telephone**

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**Email:**

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**Total cost of your project:**

**Amount being requested from North Dalton Parish Council:**

**2. ORGANISATION DETAILS**

**Is your organisation a registered charity? Yes/No If yes please give charity number**

**If no describe the type of organisation (eg: community group, benefit society etc:)**

**How many people are involved in your group?**

**Management Committee ..... Volunteers ..... Paid Staff .....**

**Where, when and how frequently does your organisation meet?**

**How long has the organisation been running?**

**3. YOUR PROJECT**

Please describe what you intend to use the grant fund for

How do you know there is a local need for your project/activity?

Where will your project/activity be delivered?

How many people will benefit?

What outcomes do you hope to achieve?

How will you know the project has been successful?

#### 4. FINANCIAL DETAILS of your Organisation

Account Name:

Sort Code:

Account Number:

Does your organisation have any reserves?

If your reserves are more than your annual income, what are they reserved for?

Are you requesting Part or Total Funding for your project?

#### 5. PROJECT COSTS

Please list all expenditure items needed for your project

Description	Value	Funding Request
<b>Total</b>		

## 6. DECLARATION

In dating, signing and submitting this document you confirm that, to the best of your knowledge, the information provided in this application is correct and you confirm that any grant awarded will be used exclusively for the purposes described.

Please note that this declaration form should be signed by at least one appropriately authorised signature along with the applicant named in section 1. Where your organisation is a registered charity, at least one signatory should be a trustee of that charity.

**Signed**

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**Position on Organisation**

**Date**

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**Signed**

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**Position on Organisation**

**Date**

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**Checklist of additional documents you may need to send us:**

- **A copy of the organisations constitution or aims and objectives**
- **A copy of the organisations audited accounts for the previous financial year**
- **A copy of the most recent bank statement**

**Please send you application together with additional documents to:**

North Dalton Parish Clerk  
1 Troutsdale Close  
Bridlington, YO16 6GN

[parish.clerk@northdaltonparishcouncil.org.uk](mailto:parish.clerk@northdaltonparishcouncil.org.uk)